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TRANSMITTAL SLIP		DATE 30 DEC 1982	
TO: ICS Registry			
ROOM NO.		BUILDING	
REMARKS:			
FROM: D/OP			
ROOM NO.		BUILDING	
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		EXTENSION	

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CONFIDENTIAL

LOGGED 3 JAN 1983

DCI/ICS 82-4335
30 December 1982

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MEMORANDUM FOR: Members of the Planning Working Group

FROM: Chairman, Planning Working Group

SUBJECT: Planning Meeting with [REDACTED]

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1. On 26 January 1983, the Office of Planning will host an all-day meeting with five representatives of [REDACTED] [REDACTED] is one of the 15 companies we have asked to assist us in our long-range planning efforts. They have been asked to address three subjects relating to planning at [REDACTED] how planning is accomplished; the major planning issues that have emerged; and the corporate responses to those issues. The correspondence confirming the meeting can be found at Tab A. [REDACTED]

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2. I reserved the sixth floor conference room at [REDACTED] [REDACTED] for the entire day so that as many members of the Planning Working Group as care to may attend. I expect to meet straight through lunch and will have food brought to us, and for this reason, will have to know by 14 January how many of you will attend. It may be necessary to bill you for your lunch, but we will clarify this matter well in advance of the meeting. [REDACTED]

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3. I also have enclosed (Tab B) the complete list of all the companies that have agreed to assist us, together with an indication of the status of each contact. I hope to have as many members of the Planning Working Group participate in these meetings as possible, and will continue to host any Washington-based meetings in the same manner as the [REDACTED] meeting. I expect to be able to invite one to two members of the Planning Working Group to accompany us when we travel. To this end, I ask that you let us know by 14 January which companies you would like to visit, and I will attempt to honor as many requests as possible although we will have to avoid an unduly large attendance at any single meeting. [REDACTED]

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Attachments:
a/s

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